

How to fill in the Master's agreement form

General information for master's students at MN

Master's agreement and information about the form

Form for sending in your study plan agreement →

Form for submitting changes to your study plan agreement →

Below we have collected some useful information that we recommend everyone to read before filling out the master's agreement.

- It is important that you read the relevant information for your study program before submitting the master's agreement.
- You should prepare all necessary documentation before you start filling out the agreement. As far as it is possible, we recommend that you upload text files, project descriptions etc. as a pdf-file.
- Contact your local studies administration if you have questions about filling of the agreement.

Rules and regulations +

Templates for the master's thesis +

Use of sources, citation and generative artificial intelligence (AI) +

Assessor's assessment +

Publication of the master's thesis +

Contact +

The form stores personal information.
Responses are stored in Services for sensitive data (TSD) [Read more](#)

Application for study plan agreement - master MN-faculty

100 %

Mandatory fields are marked with an asterisk *

This form is an agreement between student and supervisor(s) and Programme Board concerning mutual rights and duties regarding the completion and curriculum of the master degree. This form must be submitted, AND verified by all supervisors by December 1.

Make sure that you are logged in with your UIO-account before filling out the form.

For the Department of Pharmacy the due date for submitting the form is March 15th.

How to submit the study plan agreement

STUDENT:

- STEP 1: Submit this form. You can fill out the form in Norwegian or English, however you must make sure that it is written in a language that is understandable to all recipients.
- STEP 2: After you have submitted the form an automatic process will send your form to your supervisor(s). Your supervisor(s) will then accept your plan or send it back for further revision. A student officer will inform you when the plan has been reviewed.

SUPERVISOR(S):

After having received the e-mail, all supervisors (both main and co-supervisors) must verify the study plan agreement.

Your name (first name and surname)? *

Angelina Olsen

This field was automatically filled in

What is your email address? *

angelino@uio.no

This field was automatically filled in

What is your student number? *

You can find this in Studentweb.

553859

Or in Studentbevis
app

Which department is your master's programme a part of? *

☐ Department of Biosciences

☐ Department of Pharmacy

☒ Department of Physics

☐ Department of Informatics

☐ Department of Chemistry

☐ Department of Mathematics

☐ Department of Technology Systems

☐ Institute of Theoretical Astrophysics

☐ Department of Geosciences

What study program are you in? *

☐ Computational Science: Quantum Information Science and Technology

☐ Computational Science: Physics

☒ Electronics, Informatics and Technology

☐ Physics

☐ Nuclear Science

☐ Lektorprogrammet

Before filling out this form you must read the following information:

[Information page for master's studies at the MN-faculty](#)

Here you will find important information about rules and regulation, use of sources, citation and generative AI, publication of the master's thesis and more.

I have read the information page for master's students at the MN-faculty *

☒ Yes

Your [department's information page](#) regarding your master's thesis. The department's web page will have relevant information to help you navigate through your time as a master's student.

I have read my department's information page *

☒ Yes

The programme structure of [your study program](#).

Here you will find important information about programme structure and more.

I have read the structure of my study program *

☒ Yes

Next page

Make sure to read the information.

It's important to have these websites available throughout your studies.

If you have any questions, please contact your programme coordinator by email:
studieinfo@fys.uio.no

Application for study plan agreement - master MN-faculty



Mandatory fields are marked with an asterisk *

The master's thesis

Short or long thesis? *

Be aware that writing a short thesis is only possible for the following Departments: The Department of Informatics, Department of Technology Systems, The Department of Mathematics, The Department of Chemistry (only the chemistry programme) and all specializations within lektorprogrammet.

- ☒ Long thesis (60 ECTS)
- ☐ Short thesis (30 ECTS)
- ☐ Lektorprogrammet (30 ECTS)
- ☐ Thesis at the Department of Pharmacy (45 ECTS)

IMPORTANT! Your program may have mandatory requirements. Please see the program structure and dealines for your department.

Have you filled out a self declaration HSE form for your master's project? *

This might be required for some departments or for certain projects. In any case ask your supervisor if HSE measures apply to your master's project. It usually does if you have an experimental setup. If you are uncertain whether a HSE self declaration is required, please contact your department.

For the Department of Biosciences you need to fill in [this web-form](#). When you have sent in this form, simply copy the ref.number you receive as an email-receipt and paste it into the text box below.

Note: Specifically for the Department of Chemistry you are asked to use these forms for risk assessment and risk assessment matrix:

[Risk assessment](#)

[Risk assessment matrix](#)

- ☒ Yes
- ☐ No

Upload file here

If you are uncertain of what kind of documentation you need to upload, please contact your department.

Select file

Max 300 MB

Reference-number for the Department of Biosciences

You have to discuss HSE (norsk: HMS) with your supervisor related to you project. Are you doing some laboratory work? Or using some fancy equipment that require HSE? Chemicals? Radionuclides? Radiation? Electricity? Soldring? Fire safety? Other things?

If the answer is «yes», please specify shortly in your Project description.

Mandatory fields are marked with an asterisk *

Progress plan and theoretical curriculum

- Please fill out the theoretical curriculum (courses) for your master's degree. You will determine this in co-operation with your supervisor.
- The theoretical curriculum must be in accordance with the programme option requirements, as stated on the programme page under [Programme structure](#).
- A full time study consist of 30 ECTS per semester for two years. If you need a slower progression than this, you must include an application for part-time studies at the end of this form.
- If you have finished courses prior to being accepted to the master's programme, add this to the first semester. Your study time on the master's programme will be shortened accordingly.
- If you have taken master's level courses before admission to your ongoing program, and want them included in your study plan, you must include these as well. If they are not from UiO, you must include an application for recognition of previous credits later in this form.
- If you want to change your curriculum later, you must apply through the web-form "Application for changing your study plan agreement MN-faculty"
- For the semester(s) when you write your thesis, you can simply write [master thesis] in the specific text boxes below.
- If the theoretical curriculum in the Master's degree is not completed by the end of the semester prior to the final semester in the agreed-upon schedule, the deadline for when all of the theoretical curriculum must be completed should be agreed upon by the Department and the student.

Progress plan and theoretical curriculum - first semester *

Please state semester, course code, course title and ECTS. One COURSE per line. Example:
AUTUMN22 - COURSE CODE - COURSE TITLE and 10 ECTS

...

If you need to specify more than four semesters, you can do so in the comment box at the very end of the form.

AUTUMN25: FYS4231 (10 ECTS)
AUTUMN25: IN5180 (10 ECTS)
AUTUMN25: FYS4220 (10 ECTS)

Progress plan and theoretical curriculum - second semester *

Please state semester, course code, course title and ECTS. One COURSE per line. Example:
SPRING23 - COURSE CODE - COURSE TITLE and 10 ECTS or
SPRING23 - [Master thesis]

...

SPRING26: FYS4260 (10 ECTS)
SPRING26: IN4050 (10 ECTS)
SPRING26: EIT5960 (10 ECTS / studiepoeng)

Progress plan and theoretical curriculum - third semester *

Please state semester, course code, course title and ECTS. One COURSE per line. Example:
AUTUMN23 - [Master thesis]

...

AUTUMN26: FYS4239 (10 ECTS)
AUTUM26: EIT5960 (20 ECTS)

Progress plan and theoretical curriculum - fourth semester *

Please state semester, course code, course title and ECTS. One COURSE per line. Example:
SPRING24 - [Master thesis]

...

SPRING27: EIT5960 (30 ECTS)

Master's degree consist of 60 ECTS of the theoretical curriculum and 60 ECTS of the master's project. In total of 120 ECTS.

You cannot include more than 60 ECTS in theoretical curriculum in your master's educational plan.

The theoretical curriculum have to be relevant for your master's programme and/ or your master's project. Some courses in your programme are mandatory, and the rest has to be discussed and decided by you and your supervisor(s).

Do you have a special curriculum (spesialpensum) that you wish to include in your master? *

If so, you will be given the possibility of uploading relevant documentation after pressing "yes". Bear in mind that this is only an application. Special curriculum is only accepted under special circumstances. Your department will decide whether this can be included as a part of your master's degree.

☐ Yes

☒ No

Do you have a previous external education that you want to use as part of your master's degree? *

NBI If you have not already, you must go back and include them in the progress plan earlier in this application. Before applying for having your credits from another institution recognized, we advice you to read "[Recognition of education](#)" on the UiO-web.

☐ Yes

☒ No

Do you plan to go on exchange as a part of your master's degree? *

☐ Yes

☒ No

Do you have a conditional offer (betinget opttak)? *

If this applies to you, you might still have courses that remain for the completion of a bachelor degree or courses that remain from the scientific basis for the master degree's admission. We will need you to state these.

☐ Yes

☒ No

Information about work space at the department/institute, equipment needed etc. *

Please answer the following:

1. Where is your planned work space?
2. Have you checked with your supervisor that you will have access to needed equipment and other resources?
3. Do you have permission from the department to conduct the necessary work, as well as any associated cost, for your master's thesis?
4. Do you expect this to exceed the regular expense?
5. Where will the research task be performed (department, section etc)?

1. Electronics sections at the Department of Physics
2. Yes, I will.
3. Yes.
4. No.
5. Electronics sections at the Department of Physics and OUS
Rikshospitalet

1. I will be working in the master room at IFI on the 4th floor
2. Yes, supervisors have already obtained relevant data, and an ongoing collaboration with Institute for Energy Technology who are committed to advising on technology and developing impact cases
3. Yes
4. No
5. Department of Informatics, Research Group for Digital Signal Processing and Image Analysis

Please confirm the following *

The theoretical courses must be completed the semester before you hand in your thesis. E.g. if your thesis is due in Spring 2024, you must finish your theoretical curriculum by the end of Autumn 2023. Contact your local studies administration if this is an issue. If you have not completed the theoretical courses you will still hand in your thesis, however the final examination will not be held until you have met these requirements.

For candidates writing a short thesis it is not possible to start writing the thesis until the theoretical courses are complete.

If you write together with a co-student, both of you must meet this requirement in order for you to have a final examination.

☒ I understand

Previous page

Next page

If «yes», please talk to your programme coordinator ASAP and prior sending your master's agreement.

Discuss with your supervisor.



Mandatory fields are marked with an asterisk *

Supervision of your thesis

Please register one main supervisor, in addition to any co-supervisor(s) you may have.

Please note that one of your supervisors must be internal. However, some departments do not require that your main supervisor is an internal supervisor.

Main supervisor: Full name *

Ørjan G. Martinsen

Is your main supervisor internal or external? *

- Internal supervisor
- External supervisor

Main Supervisor: Email *

o.g.martinsen@fys.uio.no

Co-Supervisor

Do you have co-supervisor(s)? *

- Yes, I have one co-supervisor
- Yes, I have two or more co-supervisors
- No, I do not have co-supervisor(s)

Co-Supervisor: Full name *

Per Pedersen

Co-Supervisor: Work place/Institution *

OUS Rikshospitalen

Co-Supervisor: Email *

perpedersen@ous.no

You can have several supervisors.

You need to have at least one internal supervisor at the Department of Physics, UiO. (For Electronics, Informatics and Technology, the internal supervisor can be from the Department of Physics (FI) or the Department of Informatics (IFI)).

The internal supervisor don't need to be your main supervisor.

Previous page

Next page

Mandatory fields are marked with an asterisk *

Attachment(s)

Upload Project description *

A project description is a short description of the selected theme for your master's thesis. It should contain the following:

- Temporary title
- Temporary thesis statement
- The methodology you will be using
- A progress plan for your thesis, with indicated milestones
- Curriculum relevant to your master's thesis

Select file

Max 300 MB

Any other applications or attachments you need to include? *

☒ Application for part-time studies or leave of absence

☐ No thank you

Part time study or leave of absence - documentation

If you plan to have less progression than 60 ECTS a year, you must apply for a leave on the basis of documented needs. Part-time studies or leave of absence may be due to reasons listed below:

- Parental leave
- Conscription
- Illness (yourself or someone in your care)
- Full-time-position as a student or democratically elected representative
- Other weighty reasons beyond your own control

You document the application with a confirmation of expected date of delivery / birth certificate, conscription card, medical certificate, confirmation of a full-time position or other equivalent documentation.

- If you have questions regarding this, please contact the study administration at your department before submitting this form.
- Your documentation for part time or leave of absence will only be received by the study administration. We recommend that you inform your supervisor(s) with regards to why you need part time or a leave of absence, thus giving your supervisor(s) the best information on how to proceed with the project.
- Please give the file an appropriate name (e.g. "parttime.pdf").
- The Department of Pharmacy does not permit part time studies. Candidates at the Department of Pharmacy can only apply for a leave of absence.

Select file

Max 300 MB

Application of part time study or leave of absence *

Use the space below to describe why you need a part time study / leave of absence. You may be brief and you should not include personal matters. Please be aware that if you need a slower progression than 60 ECTS each year, you must include documentation.

Application of part-time is due to my 100% work at xxx. See documentation attached.

Comments to the study plan agreement

Here you may explain if there is anything in the study plan that needs further explanation or approval - for instance in relation to curriculum or choice of supervisor.

Example with 100% job alongside studies, you can get up to 50% part-time. This means that you will have 8 semesters and a minimum of 15 ECTS each semester must be completed. Since the Progress plan on slide 4 only includes four semesters, the rest of the semesters should be described here. |

Only one file is possible to upload. If you have several files for some reason, you have to merge them together. Remember to include HSE.

A project description missing one of these points will not be approved.

If you have some figures, please include figure title.

A progress plan for your thesis is a plan that describes your work flow with your master's thesis.

1) Include the mandatory submission in the third semester in your milestone plan. For more information regarding this submission, take a look at the course page for EIT5960, FYS5960 and NUK5960. The submission is mandatory for all master's programmes at the Department of Physics, except CS.

2) Overall, the progress plan should include milestones for each semester. The more detailed your plan is, the more helpful it will be for you and your supervisor in tracking the progress in your master's project. ~~We recommend to create a tentative completion for each month. And you can even consider setting up a Gantt chart based on your milestone plan.~~

Talk to your programme coordinator for guidance, by sending an email: studieinfo@fys.uio.no

Previous page

Send

Example 1: Progress plan for master's thesis with milestones

Gantt-diagram

Progress plan and Milestones

The master thesis will follow the 10-20-30 ECTS credits course of study, where the thesis work shall span across three semesters (spring 2025, autumn 2025, and spring 2026 with the credits allocated respectively).

Meetings to discuss thesis progression with internal and external supervisors will be held at the start of each month. Meetings with internal supervisors will be held biweekly.

The following overview provides relevant curriculum to the master's thesis, progress plan, and milestones

Spring semester 2025, 2. semester (10 ECTS Credits):

- Literature review (will be performed on an ongoing basis)
- **Master's thesis** (10 ECTS Credits)
- **FYS4260** – Microsystems and Electronic Packaging (10 ECTS Credits)
- **IN5260** – Low Power IoT nodes (10 ECTS Credits)

January – February (2025):

- Creating the system architecture and development plan

March – May – June (2025):

- Design a prototype:
 - Requirements specification
 - Component selection
 - Layout / PCB Design

Summer break 2025

Autumn semester 2025, 3. semester (20 ECTS Credits):

- **Master's thesis** (20 ECTS Credits)
 - Develop the prototype
 - The development of the prototype depends on if the design phase is completed within the given months / deadlines. Possibility to push following tasks down the line.

Tasks and (allocated time):

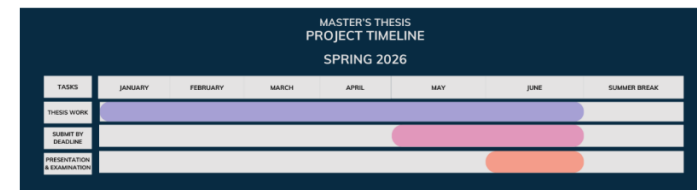
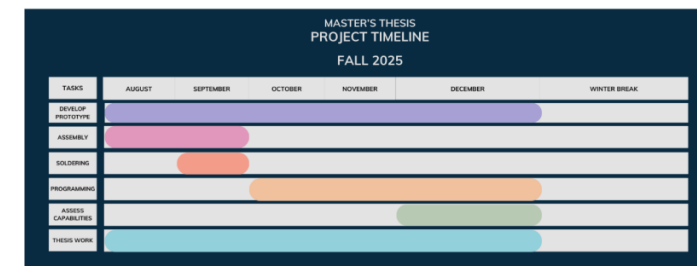
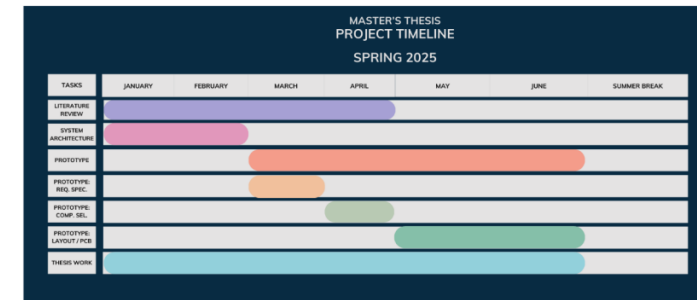
- Building (**approx. 2 months**)
- Soldering (**approx. 1 month** – concurrent with final month of building)
- Programming (**approx. 2-3 months**)
- Assess prototype capabilities (depends on development of prototype, **approx. 1 month**)
- **FYS4280** – Semiconductor Components (10 ECTS Credits)
- **Mandatory submission**
 - There will be a submission in connection with the thesis, which must be submitted towards the **end of the third semester**.
Format, length and content must be discussed with your supervisor in advance.
Your supervisor will give you feedback on your submission.

Winter break 2025

Spring semester 2026, 4. semester (30 ECTS Credits):

- **Master's thesis** (30 ECTS Credits)
- Hand in master's thesis by deadline - **15th of May 2026**
- Oral presentation and examination

Gantt-diagram



Example 2: Progress plan for master's thesis with milestones

50 % part-time

Milestone	Start Date	Days Needed	Completion
Literature search and reading theory	01/20/2025	60	03/21/2025
Play with FPAA software	04/01/2025	30	05/01/2025
Start simple measurements on FPAA output	08/20/2025	45	10/04/2025
Start writing introduction	10/15/2025	45	11/29/2025
Mandatory 3rd Semester Master thesis submissic	11/03/2025	10	11/13/2025
Writing the material and methods	01/19/2026	30	02/18/2026
Constructing electronics for connecting transduc	03/02/2026	60	05/01/2026
Building and testing electronics together with the	09/01/2026	60	10/31/2026
Building and testing electronics together with the	01/18/2027	60	03/19/2027
Collecting and analysing data	09/01/2027	60	10/31/2027
Writing discussion and conclusion chapter	02/01/2028	60	04/01/2028

Example 3: Progress plan for master's thesis with milestones month by month

Work plan

The completion of a masters degree require completion of 60 credits worth of subjects. I have completed 40 credits worth of subjects before starting on this masters, meaning that they are not required to be accounted for in the work plan. The completed subjects are listed following;

- IN5180 (10 credits) - Analog Microelectronic Design
- FYS4600 (10 credits) - Space Physics and Technology
- FYS4231 (10 credits) - Sensors and Measurement Technology
- FYS4620 (10 credits) - An Introduction to Plasma Physics

Due to prior taken subjects, I will start with the Physics Masters Thesis FYS5960 from autumn 2025 taking 10 credits worth of the thesis. After completing the last 20 credits of subjects, I will be working on Masters Thesis full time from Spring 2026.

Semester	Autumn 2025
Meeting amount	When necessary
Subjects	TEK4010 (10 credits) - Optics and Light FYS4640 (10 credits) - Space Weather and Navigation Satellite Systems FYS5960 (10 credits) - Physics Masters Thesis
September milestone	Start reading relevant materials for the masters
October milestone	Continue the relevant research
November milestone	Complete the relevant research
December milestone	Start the set up for testing in plasma chamber
Semester	Spring 2026
Meeting amount	Once every second week
Subjects	FYS5960 (30 credits) - Physics Masters Thesis
January milestone	Start with EFI testing in the plasma chamber
February milestone	Continue with EFI testing in the plasma chamber
March milestone	Complete EFI testing in the plasma chamber Start the characterization of EFI behavior
April milestone	Complete the characterization of EFI behavior Develop the initial design of EFI suited for Lunar conditions
May milestone	Start writing the master's thesis
June milestone	Continue writing the master's thesis
Semester	Autumn 2026
Meeting amount	Every week
Subjects	FYS5960 (20 credits) - Physics Masters Thesis
August milestone	Complete the writing of master's thesis Final review of the master's thesis
September milestone	Hand in the master's thesis by 15 th of September 2026 Oral presentation of the project and the final examination

Whole project description for Example 3 will be published.

Students who have completed 20 ECTS or more, have a due date by September 1st to sign a master's agreement.

<https://www.mn.uio.no/fysikk/english/studies/master/forms/index.html>